

## Contact and Monitoring Form

Please provide us with a few pieces of information about yourself to help us in monitoring our projects. This information will be stored securely and will not be used in any way that would affect you individually.

**Please print, complete and post to:**

Centre of the Cell  
Office 223, Garrod Building, Turner Street  
London E1 2AD

**Or print, complete, scan and email:**

youthmembers@centrefofthecell.org

First name

Last name

School/College

Home postcode

Date of birth

Gender  Female  Male

Mobile/Phone

Email

Do you have any health conditions/ needs?  Yes  No

If 'yes', please give details and describe any requested accommodations (eg lift access)

Do you currently receive, or have you ever received, free school meals?  Yes  No  Prefer not to say

Did either of your parents/carers go to university and achieve a degree?  Yes  No  Prefer not to say

Are you currently living in foster care or a children's home?  Yes  No  Prefer not to say

Are you currently, or have you been, a young carer?  Yes  No  Prefer not to say

Have you lived in foster care or a children's home in the past?  Yes  No  Prefer not to say

**Ethnicity: How would you describe yourself?**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Asian or Asian British – Bangladeshi | <input type="checkbox"/> Black or Black British – Caribbean | <input type="checkbox"/> White - British         |
| <input type="checkbox"/> Asian or Asian British – Indian      | <input type="checkbox"/> Other Black background             | <input type="checkbox"/> White - Irish           |
| <input type="checkbox"/> Asian or Asian British – Pakistani   | <input type="checkbox"/> Mixed – White & Asian              | <input type="checkbox"/> Other White background  |
| <input type="checkbox"/> Asian or Asian British – Chinese     | <input type="checkbox"/> Mixed – White & Black African      | <input type="checkbox"/> Other ethnic background |
| <input type="checkbox"/> Other Asian Background               | <input type="checkbox"/> Mixed – White & Black Caribbean    | <input type="checkbox"/> Prefer not to say       |
| <input type="checkbox"/> Black or Black British – African     | <input type="checkbox"/> Other Mixed background             |  |

**Disability: How would you describe yourself?**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> No known disability       | <input type="checkbox"/> Mental health difficulty | <input type="checkbox"/> Wheelchair user/ mobility difficulty |
| <input type="checkbox"/> Blind / partially sighted | <input type="checkbox"/> Multiple disabilities    | <input type="checkbox"/> Other disability                     |
| <input type="checkbox"/> Deaf / hearing impairment | <input type="checkbox"/> Personal care support    | <input type="checkbox"/> Prefer not to say                    |
| <input type="checkbox"/> Dyslexia                  | <input type="checkbox"/> Unseen disability        |   |

**Please turn over ->**

## If you are 16 or over, please read carefully and tick to indicate your preference

### Data Protection Notice

This privacy notice explains how Queen Mary University of London (QMUL) collects and uses [personal data](#) of people who are part of the Youth Membership Scheme. It is in addition to QMUL's Data Protection Policy.

**Why are you asking me for this?** Collecting this information helps us to evaluate how good our activities are at helping young people to achieve their full potential at school and find out more about university.

**What will you do with my data?** We will store this information on a secure database until you are aged 30. In the short term, we will use it to help us assess if we are reaching young people from backgrounds that are currently underrepresented in universities. Once you leave school/college we will send your data to the Higher Education Statistics Agency (HESA). They will tell us if you went to university, if you finished your degree and if you found a job at the end of your studies. We won't ever use your data to send you 'spam' emails.

**Who will you share it with?** Only to enable the research and evaluation described above, your data may also be shared with the Higher Education Funding Council for England (HEFCE), the Universities and Colleges Admissions Service (UCAS), the Department for Education (DfE) or HESA, and our partners including Higher Education Access Tracker service subscribers and the National Data Service. We won't ever share your data with companies for marketing purposes.

**Will my data be safe?** Yes, very safe. There are strict laws to make sure that we protect your personal details; we comply with the Data Protection Act and as of May 2018 the General Data Protection Regulation.

**Can I change my mind?** Yes. You have the right to ask us to delete your data at any time, just email [j.benson-egginton@qmul.ac.uk](mailto:j.benson-egginton@qmul.ac.uk) to do this. You also have the right to ask us what data we hold about you.

**I'm still not sure...** Please ask us about anything that concerns you or that is unclear. If you are really not comfortable with sharing your data, that is completely fine. You can still participate in our activities.

- I agree for my data to be used as described above.
- I do not agree for my data to be used (Your data will be held only as long as it is needed for administration of the activity and then it will be destroyed.)

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## If you are under 16, please ask your parent or guardian to read carefully and sign

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**Why are you asking me for this?** Collecting this information helps us to evaluate how good our activities are at helping young people to achieve their full potential at school and find out more about university.

**What will you do with my child's data?** We will store this information on a secure database until the child is aged 30. In the short term, we will use it to help us assess if we are reaching young people from backgrounds that are currently underrepresented in universities. Once the child leaves school we will send your data to the Higher Education Statistics Agency (HESA). They will tell us if the child went to university, if they finished a degree and if they found a job at the end of their studies. We won't ever use this data to send you or your child 'spam' emails.

**Who will you share it with?** Only to enable the research and evaluation described above, your child's data may also be shared with the Higher Education Funding Council for England (HEFCE), the Universities and Colleges Admissions Service (UCAS), the Department for Education (DfE) or HESA, and our partners including Higher Education Access Tracker service subscribers and the National Data Service. We won't ever share your child's data with companies for marketing purposes.

**Will my child's data be safe?** Yes, very safe. There are strict laws to make sure that we protect the personal details we collect; we comply with the Data Protection Act and as of May 2018 the General Data Protection Regulation.

**Can I change my mind?** Yes. You have the right to ask us to delete your data at any time, just email [j.benson-egginton@qmul.ac.uk](mailto:j.benson-egginton@qmul.ac.uk) to do this. You also have the right to ask us what data we hold about you.

**I'm still not sure...** Please ask us about anything that concerns you or that is unclear. If you are really not comfortable with sharing this data, that is completely fine. Your child can still participate in our activities.

- I agree for my child's data to be used as described above
- I do not agree for my child's data to be used (The data will be held only as long as it is needed for administration of the activity and then it will be destroyed.)

Name of parent / carer

DD / MM / YYYY

Signature of parent/ carer